

# IDEA Transition Services

## Self-Monitoring Checklist

### **Participants in Meetings** (Section 300.344)

yes	no	n/a	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. When the purpose of the meeting is the consideration of transition services:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a. Did the public agency invite the student? *
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b. Did the public agency invite a representative of any other agency that is likely to be responsible for providing for or paying for transition services? *
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c. If the student did not attend the IEP meeting, did the public agency take steps to ensure that the student's preferences and interests were considered in the development of transition services? *
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	d. Were the efforts documented to ensure that the student's preferences and interests were considered?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	e. If an agency invited to send a representative to a meeting did not do so, did the public agency take other steps to obtain the participation in the planning of any transition services? *

### **Parent Participation** (Section 300.345)

yes	no	n/a	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. If the student is 14 years of age or older, or younger, if appropriate, did the parent notice: *
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a. Indicate that a purpose of the meeting will be the development of a statement of the transition services needs of the student?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b. Indicate that the agency will invite the student?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c. Indicate the time and location of the meeting, and who will be invited?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. If the student is 16 years of age or older, or younger, if appropriate, did the parent notice: *
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a. Indicate that a purpose of the meeting is consideration of needed transition services for the student?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b. Indicate that the agency will invite the student?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c. Identify any other agency that will be invited to send a representative?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	d. Indicate the time and location of the meeting, and who will be invited?

### **Content of the Individualized Education Program** (Section 300.347)

yes	no	n/a	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. If the student is 14 years of age or older, or younger if appropriate, does the IEP include
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A statement of the transition service needs of the student under the applicable components of the student's IEP that focuses on student's courses of study (such as participation in advanced-placement courses or a vocational education program)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. If the student is 16 years of age or older, or younger if appropriate, does the IEP include
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A statement of needed transition services, including
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a. Instruction
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b. Related services
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c. Community experiences
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	d. Development of employment objectives
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	e. Development of other post-school adult living objectives
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	f. Daily living skills, if appropriate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	g. Functional vocational evaluation, if appropriate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. If the student is 17 years of age or older, does the IEP include
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A statement that the student has been informed of his or her rights under Part B of the Act that will transfer to the student on reaching the age of majority?

## Definition of Transition Services (Section 300.29)

yes	no	n/a	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Are the activities in the statement of needed transition services presented as a coordinated set of activities that promote movement from school to desired post-school activities?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Does the statement of needed transition services address one or more of the following post-school activities?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a. Postsecondary education
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b. Vocational Training
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c. Integrated employment
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	d. Continuing & adult education
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	e. Adult services
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	f. Independent living
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	g. Community participation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Is the coordinated set of activities based on the individual student's needs, taking into account the student's preferences and interests?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Are transition services indicated as a special education service or a related service on the IEP?

## Agency Responsibilities for Transition Services (Section 300.348)

yes	no	n/a	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. If a participating agency failed to provide the transition services described in the IEP, did the public agency reconvene the IEP team to identify alternative strategies to meet the transition objectives for the student set out in the IEP? *

## Transfer of Parental Rights at Age of Majority (Section 300.517)

yes	no	n/a	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. When a student with a disability reaches the age of majority (age 18 in Arizona), did the public agency provide notice to both the student and the parent of the transfer of rights? *

## Exceptions to FAPE for Certain Ages (Section 300.122)

yes	no	n/a	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. If the student graduated but was not awarded a regular high school diploma, still receiving FAPE?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. If the student graduated from high school with a regular diploma, which constitutes a change in placement, did the public agency issue prior written notice to the student and parent? *

\* Maintain documentation on file for verification.

Adapted from "Transition: Your IEPs into IDEA Compliance" produced by the Arizona Department of Education (1994), and "Individuals with Disabilities Education Act: Transition Requirements" produced by the Western Regional Resource Center, National Transition Network, and Mountain Plains Regional Resource Center (1996).



Systems for Transition Services for Youth with Disabilities  
College of Education Arizona State University West

Rev. 9/99